



WASHINGTON STATE DEPARTMENT OF
Natural Resources



Fire Crew Supervisor – Seasonal Career
Southeast Region
Recruitment # 2007-01-1211

AGENCY MISSION AND CHALLENGE:

The mission of the Department of Natural Resources (DNR) is to provide professional, forward-looking stewardship of our state lands, natural resources, and environment. DNR provides leadership under the Commissioner of Public Lands, an elected official, in creating a sustainable future for the State Trust Lands.

At the DNR, we envision a future in which our human and natural environment provides abundant and diverse social, ecological, and economic benefits for the people of Washington, in this and all future generations. In acting to ensure the vision, we ensure sustainability.

DNR manages over 5 million acres of state-owned land that includes forest, range, commercial, agricultural and aquatic lands. Since 1970 DNR-managed lands have generated \$6 billion that support public schools, state institutions and county services. These lands also provide public benefits that include fish and wildlife habitat, clean and abundant water and public access to outdoor recreation. The DNR operates with a biennial budget of approximately \$400 million and has over 1300 employees. For more information about the department, see the DNR website at www.dnr.wa.gov

Job Classification: Forest Crew Supervisor 1

Type of Position: This is a permanent, seasonal career position expected to last 7-9 months.
(This position is represented by the WPEA. Once appointed to this position the incumbent will be required to pay union dues or other representation fee within the first 30 days of employment.)

Monthly Salary Range: \$2153 – \$2712

Benefits Package: Health and dental insurance, retirement pension, vacation, sick leave and holidays

Posting Date: January 2, 2007

Closing Date: January 26, 2007

Location: Ahtanum Guard Station/Yakima County

POSITION PROFILE

The Fire Crew Supervisor (Assistant Foreman) assists in supervising the Ahtanum 20-person hand crew consisting of 3 Natural resource Worker 2's and 15 Firefighter positions performing training, readiness, fitness, pre-suppression and suppression activities. The Ahtanum crew is based at the Ahtanum Guard Station 29 miles southwest of Yakima in Yakima County. Other duties include:

- Participates in statewide fire suppression activities for initial attack, and extended attack.
- Assists in the interviewing process for crew positions.
- Ensures completion of annual orientation and ongoing fire training.
- Assigns and directs firefighters in their work activities.
- Reviews time and activity reports, equipment mileage and maintenance logs, fire reports and documentation, training, performance evaluations, etc.
- Assists with fire training for District and Region personnel.
- Ensures routine maintenance is performed on vehicles; and, power tools, hand tools and equipment are inspected and maintained.
- Assists with maintenance of Ahtanum Guard Station facility, work center, barracks, training facility, kitchen, laundry, shops, water system and all equipment and gear for the Ahtanum 20 hand crew.

REQUIRED POSITION QUALIFICATIONS

This position requires the incumbent/candidate to have the following key knowledge and skills in order to perform the job functions described above:

- Forest fire suppression, pre-suppression and prevention techniques.
- Basic forestry skills.
- Water delivery mechanics, pump and chain saw operation and equipment use.
- Oral and written communication.

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Women, racial, and ethnic minorities, persons of disability, and disabled and Vietnam-era veterans are encouraged to apply. Persons with a disability who need assistance during the screening process, or those needing this announcement in an alternative format may contact DNR's ADA Coordinator at (360) 902-1150. DNR may be contacted using the Washington State Telecommunications Relay Service (TTY) by dialing 711.

This level of knowledge and skill is typically achieved with:

- One year of forestry experience, such as timber faller, forest equipment operator, forest technician, fire fighter, or forest crafts worker;
- AND One year of experience as a lead worker with responsibility for assigning work to other staff, coaching other staff, and evaluating the work product of other staff;
- AND successful completion of six months in a performance review period.

DESIRED POSITION QUALIFICATIONS

- Skill in supervision, leadership and management of people.
- Knowledge of employment rules and regulations as they apply to permanent, career seasonal, and seasonal DNR employees.
- Experience in supervising wildland firefighting personnel.
- The desire and ability to be trained to a NWCG "Red Card" qualification level of Single Resource Boss and Incident Commander Type 4 or higher, and use / maintain that level of certification.
- Knowledge of the Incident Command System.
- Maintenance, mechanical and technical expertise of engines, pumps and power tools.
- Proven ability in computer applications such as Microsoft Office Suite, Excel Spreadsheets, etc.
- Police Powers Commissioned.

SPECIAL POSITION REQUIREMENTS AND WORKING CONDITIONS

- Must possess a valid driver's license and two years of driving experience.
- Must possess at minimum, current Fire Fighter 2 NWCG qualification.
- Must pass work capacity test at the arduous level.
- Ability to obtain Forest Warden or Police Powers Commission within one year.
- Ability to work on uneven terrain in all weather conditions.
- The incumbent in this position is required to travel.
- Must be at least 18 years of age at the time of hire.

WHO MAY APPLY

This recruitment is open to anyone who meets the required qualifications for this position.

APPLICATION PROCESS

To be considered for this position please submit:

- A letter of interest describing how your experience and qualifications relate to the job profile and the required and desired position qualifications.
- A completed application – www.dnr.wa.gov/jobs/stateapp.doc
- A 5 year driving abstract obtained through state Dept of Licensing.
- A photocopy of your driver's license.

The first screening will be based on information contained in your letter of interest and your state application. Submit all materials by the closing date to:

E-mail (preferred method)

Sally.bollinger@dnr.wa.gov

(Please indicate Fire Crew Supervisor or Recruitment # 2007-01-1211 in the subject line of your e-mail)

US Mail

DNR
713 Bowers Road
Ellensburg, WA 98926

By submitting the application materials you are indicating that all information is true and correct to the best of your knowledge. You understand that the state may verify information and that untruthful or misleading information is cause for removal from applicant pool or dismissal if employed.

Questions? Please contact Aaron Schmidt at 509.965.0624 or by email at Aaron.schmidt@dnr.wa.gov

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